

Committee:	Date:
Education Board	11 September 2014
Subject: Actions Taken under Delegated and Urgency Procedure Since the Last Meeting	Public
Report of: Town Clerk	For Information
Summary	
<p>This report summarises an action taken under delegated authority procedure since the last meeting of the Education Board on 24 June 2014. In summary the Town Clerk exercised delegated authority to recommend the appointment of Jeremy Mayhew CC to the Board of Governors of Prior Weston Primary School to the Court of Common Council at its meeting on 11 September 2014.</p>	
Recommendation(s)	
Members are asked to:	
<ul style="list-style-type: none"> • Note the report. 	

Main Report

Background

1. Standing Order 41 of the Court of Common Council allows for decisions to be taken between meetings of Committees. They can be taken if, in the opinion of the Town Clerk it is urgently necessary for a decision to be made, or if the Committee or Sub-Committee have delegated authority to the Town Clerk to make such a decision.
2. If such instances arise, then the powers of the Committee or Sub-Committee may where lawfully possible be exercised by the Town Clerk. Before exercising such power, the Town Clerk must seek and obtain the comments of the Chairman and Deputy Chairman of the Committee or Sub-Committee or, failing either of them, their nominees. Each action or decision shall then be reported to the next meeting of the Committee or Sub-Committee.

Current Position

3. At its meeting on 24 June 2014 the Education Board delegated authority to the Town Clerk, in consultation with the Chairman and Deputy Chairman, to seek and submit candidates for the community governor vacancy at Prior Weston Primary School for approval by the Court of Common Council.
4. An application process was conducted by the Town Clerk's Department and Jeremy Mayhew CC was identified as the one suitable candidate for the

governor vacancy. His name was therefore submitted to the Court of Common Council for approval at its meeting on 11 September 2014.

Conclusion

5. This report summarises an action taken under delegated authority procedure since the last meeting of the Education Board on 24 June 2014.

Appendices

- None.

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